

Covid Safety Plan
August 2, 2021

Oro Grande School District
Riverside Preparatory School
Mojave River Academy
Gold Canyon Charter
Marble City Charter
National Trails Charter
Oro Grande Charter
Rockview Charter
Route 66 Charter
Silver Mountain Charter

***This document will be updated periodically as COVID related conditions and regulations change.
OGSD recognizes the need for flexibility and we are committed and ready to adjust as needed.
Any changes will be reflected in updates to this document,
and reviewed with the Board of Trustees each month.***

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Introduction

The Oro Grande School District (OGSD) is committed to providing a quality educational experience for all students and families.

OGSD operates a TK-6 elementary school in a rural community with 91 students. OGSD also partners with and supports two charter schools. Riverside Preparatory School (RP) is a TK-12 traditional classroom based program. RP maintains an elementary campus with approximately 960 TK-5 students and a Secondary campus with approximately 1,500 6-12 students. Mojave River Academy Schools (MRA) is a TK-12 independent study school system. MRA consists of 7 Charters with 13 locations, serving approximately 3,000 students. The OGSD district office complex includes the following buildings: District Office, Conference Center, Educational Services Buildings, Maintenance & Operations/Technology/Transportation, and the Historic Schoolhouse.

In developing this plan OGSD has consulted and collaborated extensively with multiple agencies including but not limited to; San Bernardino County Department of Public Health (DPH), Superintendents of surrounding school districts, San Bernardino County Superintendent of Schools (SBCSS), California Department of Education (CDE) and California Department of Public Health (CDPH), staff, students and families.

In the COVID-19 environment OGSD has developed a comprehensive plan for re-opening our schools. This plan has been developed comprehensively for classroom and independent study. This plan is subject to change as federal, state, and county guidelines, in addition to when executive orders are updated. School sites will use this plan to provide overarching guidance; however, principals and staff will review the specific needs of their sites and outline key action steps to address the specific needs at their sites.

Current State & Local Orders

In-Person Learning Framework for K-12 Schools

Safety & Wellness

OGSD is committed to providing safe and effective learning environments. All guidance is subject to updates. The guidelines and considerations are based on the best available public health data at this time, international best practices currently employed, and the practical realities of managing school operations.

Screening

The objective of screening is to reduce the spread of COVID-19 by detecting individuals who are sick or who have been exposed to the disease and preventing them from attending school/work or by detecting them upon

arrival and directing them to appropriate care and follow up, as needed. The California Department of Public Health has identified the following as symptoms of COVID-19:

- Fever of 100.4 degrees or higher (flushed, red cheeks, lethargic, chills)
- Persistent shortness of breath
- Persistent dry cough
- Overall body aches, Fatigue
- Congestion/runny nose
- Nausea or Vomiting
- Diarrhea
- Loss of Taste or Smell
- Any other significant cold-like/flu-like symptoms

Staff

Staff are required to self monitor according prior to coming to work. This includes a self check for COVID-19 symptoms as listed above. Any employee experiencing symptoms should remain at home, is recommended to contact their healthcare provider and is instructed to inform their supervisor of their condition as soon as possible.

OGSD employees are directed to wear facial coverings at all times when students are on campus, maintain 3 foot social distance when possible, and continue to wash/sanitize hands regularly. It is understood that despite the best efforts of employees, they may still contract the COVID-19 virus. Any employee experiencing symptoms is directed to remain at home, recommended to contact their physician and should inform their supervisor of their condition as soon as possible.

Any employee that reports experiencing COVID-19 symptoms at work will immediately self isolate and contact their supervisor. At that time the employee will be sent home and recommended to contact their health care provider for further guidance. All OGSD staff are expected to continue to self monitor for symptoms of COVID-19 throughout the work day.

Administrative managers and supervisors will observe their employees throughout the work day to be alert regarding any signs that the employee(s) may be demonstrating COVID-19 symptoms. This is accomplished through regular classroom/office visits by the administrator throughout the day. Should any employee demonstrate symptoms of COVID-19, the process described in the above paragraph regarding self monitoring will be followed.

All employees with symptoms of COVID-19 infection will not return to in person instruction until they have met the CDPH criteria to return to school for those with symptoms. The criteria states employees must remain fever free for 24 hours without the use of fever-reducing medication, other symptoms have improved, and they have either submitted a negative COVID-19 test or received a physician note stating symptoms are not COVID-19 related or it has been 10 days since symptom onset.

All screening information will be kept confidential.

Students

Parents and/or students should self monitor prior to coming to campus or their bus pick-up location. This includes a self check for all COVID-19 symptoms. Should a parent and/or student be experiencing symptoms the student(s) is directed to remain at home, recommended to contact their physician and should inform their school site administrator as soon as possible.

Any student experiencing any COVID-19 symptoms at school will be isolated from others. Administration and the health service department will be advised regarding the status of the student. Parents will be contacted to pick up their student and are recommended to contact their physician for further direction. Students will have access to their education during their isolation/quarantine period via short term independent study.

Additional health screening of students will be completed by staff on a daily basis. This includes individual temperature checks upon arrival to the school site as well as passive monitoring students for symptoms.

Students utilizing OGSD Transportation to attend school will be observed for COVID-19 symptoms by the Bus Driver as they are entering the bus each day. Students will be required to wear facial covers at all times while on the bus.

The temperature screening of RP/OG students will occur in the student's classroom/first class by their teacher prior to instruction using a no-contact thermometer before the student enters the classroom.

All students with symptoms of COVID-19 infection will not return to in person instruction until they have met the CDPH criteria to return to school for those with symptoms. The criteria states students must remain fever free for 24 hours without the use of fever-reducing medication, other symptoms have improved, and they have either submitted a negative COVID-19 test or received a physician note stating symptoms are not COVID-19 related or it has been 10 days since symptom onset.

Student health screening will be conducted in accordance with California State Department of Public Health (CDPH) applicable privacy laws and regulations. All screening information will be kept confidential per FERPA guidelines.

Visitors

OGSD may limit nonessential visitors and/or volunteers. When permitted, visitors must certify they have not tested positive for COVID-19, they are not experiencing symptoms and they have not been in "close contact" with someone who has tested positive for COVID-19 ("close contact" is defined as a person who is less than 6 feet from a confirmed positive individual for greater than 15 minutes) within the last 10 days. Visitors who require access to the campus beyond the reception area and/or will be on site longer than 15 minutes will be subject to temperature screening. Participation in these safety measures is an important precaution to protect everyone. In addition, all visitors must wear a face covering, wash/sanitize hands appropriately and follow all social distancing guidelines while on campus. Visitors who are not able to complete screenings satisfactorily will not be allowed on campus.

COVID-19 Testing

OGSD may consider screening testing of unvaccinated staff and students when substantial or high community COVID-19 transmission levels are present. OGSD may consider screening testing for participants who are not fully vaccinated in school athletics and extracurricular activities following California Department of Public Health guidance.

According to the Department of Fair Employment and Housing (DFEH), “under the Americans with Disabilities Act (ADA), an employer may mandate a medical examination when it is “job-related and consistent with business necessity.” OGSD will require employees to submit to COVID-19 testing on a regular basis every other month or every two months. OGSD will require employees to submit to COVID-19 testing in order to determine whether an employee has COVID-19 infection, before allowing the employee to come to work.

Employees will be provided release time based on appropriately scheduled appointments by the employee. Staff with positive COVID-19 test results will be sent home immediately and recommended to consult their healthcare provider for further instruction. In all such cases OGSD confirmed case protocol as defined below will be followed. All positive cases will be reported to the local department of public health. Staff with negative test results will continue to self assess and self monitor daily as directed.

OGSD understands that viral tests can have false-negative results and that a negative viral test does not mean that an employee will not acquire COVID-19 in the future. ([DFEH | Dept Fair Employment & Housing](#) See DFEH Employment FAQ Information on COVID-19)

OGSD has pursued resources and partnerships to make COVID-19 testing available.

OGSD remains committed to maintaining the confidentiality of all personnel information as required by law including but not limited to those in HIPAA, FERPA and ADA.

Hygiene

The Centers of Disease Control and Prevention (CDC) acknowledges hand hygiene as an important part of the U.S. response to the international prevalence of COVID-19. “Practicing hand hygiene, which includes the use of alcohol-based hand rub (ABHR) or handwashing, is a simple yet effective way to prevent the spread of pathogens and infections.”

OGSD will implement hygienic practices to limit the exposure and spread of the COVID-19 virus. The District seeks to teach and reinforce hygiene for washing hands, avoiding contact with one’s eyes, nose, and mouth, as well as covering coughs and sneezes. Employees, students and visitors should avoid contact with people if having COVID-19 and/or flu-like symptoms.

The Centers for Disease Control and Prevention (CDC) and the California Department of Public Health (CDPH) in collaboration with the California Department of Industrial Relations (OSHA) recommend the following guidance in an effort to promote hygiene and reduce the spread of disease. The washing and sanitizing of hands should be for 20 seconds with soap and water. If using a hand sanitizer, it should be 60-95% alcohol based in order to disinfect and clean hands. Staff and students should avoid touching their

face covering, face, eyes, nose and mouth. If a face covering is touched, coughed or sneezed into, then it should be replaced with a clean face covering. Staff and students should be cautioned to sneeze into their elbow or a tissue. Proper hand hygiene should be followed upon completion of the cough or sneeze. Tissues are required to be disposed of in a no touch trash receptacle.

Office staff and those assigned to handle documents including the mail should use proper hand hygiene. It is important to sanitize hands before and after common use office equipment. It is important to increase the flow and circulation of air in buildings by opening the doors and windows when possible.

OGSD has placed educational posters, visual and informational posters on proper hand hygiene, posters regarding the proper way to wear and dispose of a mask, as well as visuals to illustrate and encourage social distancing. These documents are posted in and around campus buildings in high traffic areas frequented by students, staff, administrators and approved visitors.

All protocols provided by the CDC, CDPH and OSHA are followed within the bounds provided by the District.

Personal Protective Equipment (PPE)

In order to minimize the exposure to viruses such as COVID-19, PPE may be needed. PPE can include face coverings, face shields, gloves, gowns and disposable aprons.

Face Coverings

Face coverings are an important part of employee protection as well as personal hygiene, social distancing and frequent cleaning. As per guidance from the California Department of Public Health, *“the use of face coverings by everyone can limit the release of infected droplets when talking, coughing, and/or sneezing, as well as reinforce physical distancing. A cloth face covering is a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. A cloth face covering may be factory-made or sewn by hand or can be improvised from household items such as scarfs, T-shirts, sweatshirts, or towels.”*

All OGSD employees, students and visitors regardless of vaccination status are required to wear a face covering as defined by the California Department of Public Health, at all times while on District property where students are present, including individual offices and classrooms, interacting in person with other employees, students, parents and members of the public and when working in or occupying any common space frequented by such individuals regardless of students’ actual presence.

All OGSD food service workers and those providing support for such services in any space where food is prepared or packaged for distribution wear face coverings at all times as well as all required PPEs associated with this service. All areas and surfaces are sanitized and disinfected actively as needed per use. All food service protocols established by the San Bernardino County Department of Public Health are followed and enforced by the Executive Director of Nutrition Services.

Employees using District vehicles for student transportation will be required to wear a face covering when students are present. Unvaccinated employees using District vehicles for shared use or ride-sharing are

required to wear a face covering when passengers are present. A face covering is not required when passengers are not present.

Gloves

Touching your face with contaminated hands, whether gloved or not poses a significant risk of infection. Wearing gloves does not diminish the need to wash your hands. OGSD employees use appropriate hand hygiene as it is the number-one defense against any virus. Multiple hand sanitizing stations are placed in high traffic areas throughout the campus and district office complex. Additionally, the proper removal and disposal of gloves reduces the risk of being exposed to contamination.

Gowns and Disposable Aprons

Additional protection such as gowns may be worn in the nursing offices and disposable aprons may be worn by nutrition services in the kitchen.

PPE Exemptions for Staff and Students

Staff and students who are unable to wear Personal Protective Equipment such as face-coverings must submit a written exemption order from their healthcare provider. This documentation will be kept in their student/employee file. Students with a medically prescribed exemption from face-covering use must wear a face shield that extends past the chin and spans from ear to ear. Employees with a medically prescribed exemption from face-covering use must wear a face shield that extends past the chin and spans from ear to ear as well as a drape on the bottom edge as long as their condition permits. All staff, students, and visitors are required to wear a face covering while on District property where students are present. Students unable to wear a face covering should consider enrolling in the Independent Study learning option. Employees unable to wear a face covering need to contact Human Resources.

Employees and students who elect to not wear PPE as directed will be redirected and further guidance will be provided regarding why this is vital to the safety of all concerned. Students who do not comply with the safety requirements may be excluded from activities or not allowed to participate in their current learning program. Employees who continue to not comply with the safety requirements will face disciplinary action such as a written reprimand, suspension or dismissal from work and/or employment.

Social Distancing

Social distancing, also called “physical distancing,” means keeping a safe space between yourself and other people who are not from your household. Social distancing is an effective way to prevent potential infection. Based on guidance from the California Department of Public Health, OGSD employees, students, parents and visitors are recommended to keep 3 feet apart from others. When it is not feasible to social distance, continue to wear a face covering and stay as far apart from others as possible.

OGSD has made every effort to adhere to recommendations for transportation and classroom instruction regarding social distancing as prescribed by the California Department of Public Health.

COVID-19 Vaccines

There are currently three vaccines available to combat COVID-19 infection and transmission. Per the Centers for Disease Control and Prevention (CDC) “Available evidence suggests the currently authorized mRNA COVID-19 vaccines (Pfizer-BioNTech and Moderna) are highly effective against hospitalization and death for a variety of strains, including Alpha (B.1.1.7), Beta (B.1.351), Gamma (P.1), and Delta (B.1.617.2)” and the “COVID-19 vaccination is a critical prevention measure to help end the COVID-19 pandemic.” These vaccines are not required but are recommended. Employees and students that are vaccinated may have different quarantine requirements than those that are not vaccinated based on guidance from CDC and California Department of Public Health. Employees and students can voluntarily submit their vaccine card to the appropriate department for proof of vaccination.

Shared Items

The California Department of Public Health recommends minimizing the sharing of equipment between individuals to reduce the spread of COVID-19. If sharing equipment is not avoidable, employees should sanitize their hands before and after using common use items of any type including office equipment such as photocopiers. Employees are encouraged to disinfect their own workspace multiple times throughout the day, giving special attention to commonly touched surfaces.

In an effort to avoid the contamination of office equipment and stop the spread of COVID-19, the District has put in place several safeguards to be followed by staff and students. Items such as microwaves, water dispensers and ice machines will be available for use as long as the posted disinfecting/sanitizing guidance listed below is followed. Below are examples of shared use protocols. Similar protocols will be developed and posted as necessary.

Shared Use of Microwave

- Wash hands with soap and water for at least 20 seconds or use hand sanitizer
- Use microwave
- When done heating up food, please use a disinfecting wipe to wipe inside and outside of microwave

Shared Water Dispenser

- Wash hands with soap and water for at least 20 seconds or use hand sanitizer
- Use a disposable cup to fill your water bottle – DO NOT fill your own water bottle directly from the water dispenser
- Throw away disposable cup
- Wipe down water dispenser with disinfectant wipe/spray when done

Student Supplies

OGSD will limit the amount of shared school supplies between students. Students will be assigned individual supplies to use during the school day whenever possible, including an electronic device. School supplies that need to be shared will be cleaned after use and when visibly soiled.

High Risk Populations

Everyone is at risk for infection by COVID-19 if they are exposed to the virus. While the protocols outlined in this document are intended to safeguard staff, students and visitors by limiting the exposure and spread of COVID-19, some populations are considered high risk and more likely than others to become severely ill. Populations that may be at higher risk for COVID-19 as defined by the Centers of Disease Control may include; adults 65 years or older, individuals with compromised immune systems, chronic medical conditions, heart disease, diabetes and lung disease. If you believe you fall within a high risk population category consult your physician for further direction and work with Human Resources on the guidance available. Employees must complete the interactive process for employment modifications should they be requested and supported by a physician.

Cleaning & Disinfecting

OGSD custodial staff cleans, sanitizes and disinfects all district facilities prior to the start of school. Hard surfaces are treated with lemon quat disinfectant and wiped down each day. Classrooms and offices are properly ventilated during all cleaning and disinfecting to the extent practicable. Windows and doors are kept open to increase airflow as much as possible.

There are 4 custodians on the elementary campus each day actively keeping all high traffic areas and hard surfaces cleaned and disinfected. The secondary campus also has 3 custodians during the day actively disinfecting/sanitizing all high traffic areas and hard surfaces. Teachers are directed to disinfect/sanitize all equipment in their classrooms on a regular basis using disinfecting wipes or provided lemon quat solution. The custodians on each campus continue the process of disinfecting and sanitizing all hard surfaces as well as cleaning all high traffic areas including, but not limited to classrooms, offices, restrooms and meeting spaces. The district office complex has 1 custodian providing cleaning, disinfecting, and sanitizing services at night this includes wiping down all hard surfaces and removal of trash.

Office employees are directed to regularly disinfect and sanitize their office hard surfaces and other equipment throughout the day and prior to leaving each day. All employees utilizing common use office equipment must sanitize their hands prior to use. They must also sanitize the equipment following guidelines for the cleaning of the equipment. All classrooms, offices, restrooms and multi purpose areas will be treated with electrostatic disinfecting machines to ensure that all rooms have been thoroughly sanitized.

OGSD custodial staff cleans, sanitizes and disinfects all high-use areas including; student and staff contact points regularly after breakfast, recess, restroom breaks, lunches and at the end of the day. The custodial staff are equipped with the proper protective equipment as required by the product instructions.

OGSD custodial staff cleans, sanitizes and disinfects all hard surface areas in the classrooms, food service areas and offices every night. Custodial staff will vacuum/mop and remove trash as needed and every night. MRA Centers will be cleaned and sanitized on a nightly basis by contracted services. Center staff will clean and sanitize during the day as appropriate.

OGSD custodial staff will be using "Purbloc" to create an extended barrier. Purbloc is a nano extended barrier that destroys and prevents the growth of bacteria, fungi, mold, spores, yeast and viruses through cellular membrane disruption. Purbloc protects surfaces for up to 90 days, creating an invisible microbiostatic protective barrier. It is non-toxic, residue-free and safe for food prep surfaces. Purbloc will be applied every 30

days in all classrooms, offices, workrooms, food service areas and buses to ensure proper disinfecting and barrier protection.

Disinfecting wipes are available for use in all classrooms and offices. Disinfecting wipes are used for shared office equipment like copiers, paper cutters, microwaves and door handles.

All staff must complete the appropriate Target Solutions training regarding use of chemicals aligned with the healthy school act requirements for cleaning and disinfecting prior to the start of in-class instruction. Teachers, proctors and other assigned support staff will sanitize/disinfect student desks as needed throughout the day including after breakfast, lunch and at the end of the day. Each RP/OG classroom and MRA Center will be supplied with gloves, disinfecting wipes, and/or lemon quat solution provided by maintenance. Students are not permitted to use any chemical disinfectants.

Cleaning and Sanitizing Products

Purbloc Extended Barrier

Is a Nano extended barrier that destroys the growth of bacteria, fungi, mold, spores, yeast and viruses through cellular membrane disruption. Purbloc protects surfaces for up to 90 days, creating an invisible microbiostatic protective barrier. It is non-toxic, residue-free and safe for food prep surfaces.

- Purbloc will be applied every 30 days in all classrooms, offices, workrooms, food service areas and buses to ensure proper disinfecting and barrier protection.

PURTABS Effervescent Sanitizing/Disinfection Tablets

These are a safer and more sustainable alternative to bleach. PURTABS Kills C. diff in 4 minutes at 4306 ppm concentration; Kills MRSA, HIV, Hepatitis B, and Norovirus at 1076 ppm; Kills Salmonella, Staph, and cold & flu virus at 538 ppm; and provides an NSF D2 certified food contact no-rinse sanitizer at 100 ppm concentration.

- Purbloc will be used daily in high traffic areas like office lobbies, health offices and restrooms. We will also use purtabs if there is a reported exposure or positive COVID case anywhere on campus.

764 Lemon Quat Disinfectant

Phosphate-free, pH neutral formulation designed to provide effective cleaning, deodorizing, and disinfectant for all hard, nonporous surfaces. Will not dull or blush finished floors. Effective against a broad spectrum of bacteria, is virucidal (including HIV-1 and HBV), fungicidal, and inhibits the growth of mold and mildew. Lemon fragrance.

- Quat 764 will be used nightly on all student tables, desks and hard surface floors.

Disinfecting Wipes

Registered to eliminate INFLUENZA-A Virus, Staph, Salmonella, E-Coli, Herpes and more. Up to 50% less expensive per wipe than other brands. Alcohol free - non-drying formula. Lint free and non-abrasive. Safe to use on most surfaces & equipment including plastics, laminates, metals, Plexiglas® and rubber. Water-based formula - used safely for over 20 years.

- Disinfecting wipes will be available for use in all classrooms and offices. The wipes should be used for shared office equipment like copiers, paper cutters, microwaves and door handles.

Ventilation

OGSD staff will ensure proper HVAC function of all district units to ensure healthy air flow and acclimatization in shared spaces. Filters will be replaced frequently. Additionally, windows and doors will be left open as often as possible to help with natural air flow.

Classroom/Office/Multipurpose Layouts & Supplies

OGSD staff will adjust classroom layouts to align with public health guidelines.

Multi purpose room capacity will be adjusted to meet social distancing requirements.

Every classroom and office will be provided and stocked with hand sanitizer, disinfecting wipes and additional face coverings.

Confirmed Case Protocol

Conducting early contact tracing ensures a better chance at successfully containing the spread of COVID-19. When students and staff become infected, communication and participation helps decrease feelings of anxiety about the unknown. OGSD will initiate contact tracing to help contain the disease and prevent additional infections. The Director of Health Services will oversee contact tracing for OGSD staff and student cases.

The interviewer for a presumed positive or confirmed positive staff or student will walk them through the entire infectious period (2 days prior to symptom onset) hour-by-hour and ask the person to share who they were in contact with during that time. The goal is to identify close contacts and those with limited exposure. A close contact is someone who was within 6 feet for more than 15 minutes in a 24 hour period.

Those identified as close contacts will be notified and required to quarantine as outlined below. Those with limited exposure will be contacted and encouraged to self monitor.

The OGSD Director of Health Services will work as the liaison for reporting to the local department of public health. All information collected is confidential and protected by privacy laws. The name of the person with potential exposure/positive case will not be revealed to those the person may have exposed, even if they ask.

Students

A student who tests positive for COVID-19 must quarantine at home for at least 10 days per the CDPH recommendation, regardless of vaccination status. The 10 day quarantine will begin with the first symptom onset or test date, whichever occurs first. All positive cases will be reported to the local health department within 24 hours of notification to the district. Each positive case will be individually evaluated for infectious period and quarantine identification. In order to limit disruption of the educational process, students will be placed in short term independent study during their quarantine period. Asymptomatic vaccinated students considered to be a close contact of a COVID-19 positive case will not have to quarantine away from the school site. Asymptomatic vaccinated students will be directed to monitor for COVID-19 symptoms for 14 days and

report any new COVID-19 symptom onset. Unvaccinated students considered to be a close contact of a COVID-19 positive case will be quarantined for 10 days from the last exposure to a COVID-19 positive individual, be encouraged to get tested for COVID-19, and encouraged to seek direction from their health care provider. If an unvaccinated student remains asymptomatic during quarantine, they may present a negative COVID-19 test result taken after the 5th day of their quarantine, to return on the 7th day of quarantine and be required to self-monitor for COVID-19 symptoms for their remaining days.

An unvaccinated student that has a household member that has tested positive for COVID-19 and is considered a close-contact of the household member will be quarantined for 10 days. If the positive household member cannot be exclusively isolated from the household, the quarantine will extend 10 days from the end date of quarantine of the positive individual. If an unvaccinated student remains asymptomatic during the second 10 day portion of the quarantine, they may present a negative COVID-19 test result taken after the 15th day of their quarantine, to return on the 17th day of quarantine and be required to self-monitor for COVID-19 symptoms for their remaining days. They will be encouraged to seek guidance from their health care provider. Each case will be individually evaluated for type of exposure.

In compliance with CDPH guidance, the district Director of health Services will notify the local department of public health. During this time any possible “close contacts” the student may have had with staff or other students will be identified.

A Close Contact is described as someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period* starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated. In some school/classroom situations, it may be difficult to determine whether individuals have met this criteria and an entire classroom or other group may need to be considered “close contacts”, particularly if people have spent extended periods of time together indoors. Those identified as having close contact will be required to quarantine for 10 days from the last identified contact. Those who have not been designated as a close contact, will be contacted by district staff regarding a possible limited exposure so that they may self monitor for any possible symptoms of COVID-19. The name and phone number of any individual who may have been exposed to the infected employee will be collected for possible public health tracing.

Extended COVID-19 Student Absence

Students that have been confirmed to have contracted COVID-19 may require an extended time of absence, and specific accommodations and modifications may need to be made to their learning. Students will remain on, or will be placed on short term independent study during their extended absence. If an absence is such where a student is hospitalized, or cannot physically or mentally handle a full day of learning, a Section 504 Plan may be discussed and implemented if the student meets the criteria. School site administration will work in conjunction with families, the district nurse and health care providers to assess and meet the individual needs of students as they arise.

Staff

A Staff member identified as a confirmed case by their physician or positive COVID-19 test result, will be quarantined at home for at least 10 days from symptom onset or test date, whichever occurs first, regardless of

vaccination status. The Oro Grande School District may request a medical release from their physician, which should be based upon no fever for at least 24 hours without the use of fever reducing medication and 3 days of symptom improvement. Asymptomatic vaccinated staff members considered to be a close contact of a COVID-19 positive case will not have to quarantine away from the school site. Asymptomatic vaccinated staff members will be directed to monitor for COVID-19 symptoms for 14 days and report any new COVID-19 symptom onset. Unvaccinated staff members considered to be a close contact of a COVID-19 positive case will be quarantined for 10 days from the last exposure to a COVID-19 positive individual, be encouraged to get tested for COVID-19, and encouraged to seek direction from their health care provider. If an unvaccinated staff member remains asymptomatic during quarantine, they may present a negative COVID-19 test result taken after the 5th day of their quarantine, to return on the 7th day of quarantine and be required to self-monitor for COVID-19 symptoms for their remaining days.

(A Close Contact is defined by CDC as “Someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period* starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated. * *Individual exposures added together over a 24-hour period (e.g., three 5-minute exposures for a total of 15 minutes). Data are limited, making it difficult to precisely define “close contact;” however, 15 cumulative minutes of exposure at a distance of 6 feet or less can be used as an operational definition for contact investigation.*)10/22/20

Unvaccinated staff members that have a household member that has tested positive for COVID-19 and is considered a close-contact of the household member will be quarantined 10 days from the end date of quarantine of the positive individual. They will be encouraged to seek guidance from their health care provider. If an unvaccinated staff member remains asymptomatic during the second 10 day portion of the quarantine, they may present a negative COVID-19 test result taken after the 15th day of their quarantine, to return on the 17th day of quarantine and be required to self-monitor for COVID-19 symptoms for their remaining days. Each case will be individually evaluated for type of exposure.

The Director of Health Services will determine through the interview process if the infected employee has had prolonged direct contact/close contact (within 6 feet for more than 15 minutes in 24 hours) with other employees, students, parents, service workers, or vendors during the two days before symptoms first started. Quarantine requirements will be determined and practiced as described in above paragraphs. Those who have not been designated as a close contact, will be contacted by district staff regarding a possible limited exposure so that they may self monitor for any possible symptoms of COVID-19. Vaccinated staff will not have to quarantine for 10 days but instead will be directed to monitor for 14 days and report new onset of COVID-19 symptoms. The name and phone number of any individual who may have been exposed to the infected employee will be collected for possible public health tracing.

Human Resources will work with employees regarding all leave policies. Employees will work with their supervisor and HR about working from home whenever possible. In compliance with CDPH guidance, the Director of Health Services will notify the local department of public health about the confirmed case.

Office Building

In the event that there are more than three confirmed positive COVID-19 cases within an office building within 14 days, the district will follow guidance from CDC, CDPH, and DPH regarding office buildings. The building employees will be notified. Any employee identified as having close contact will work with HR to follow identified protocol. The office building may be shut down for deep cleaning. Depending upon the number of employees with confirmed positive cases, the district may determine that the building needs to be quarantined for an extended period of time.

Identified linked COVID-19 transmission cases within a class may necessitate converting the entire class to short-term independent study for at least 10 days. The district will work with the department of public health to make those determinations.

School Site

OGSD has multiple campuses throughout three counties including San Bernardino County, Riverside County and Kern County.

The two primary, larger seat time campus sites located in Oro Grande are identified as Oro Grande Elementary/Riverside Preparatory Elementary School and Riverside Preparatory Secondary School.

Mojave River Academy Schools, the district's independent study program, provides academic instruction and support services for students with thirteen (13) Resource Centers located in San Bernardino County, Riverside County and Kern County. Mojave River Academy Schools are listed as Mojave River Academy Oro Grande with school sites in Oro Grande, West Victorville and Bakersfield, Mojave River Academy Route 66 with school sites in Victorville and Palm Springs, Mojave River Academy Silver Mountain with school sites in Barstow and Tehachapi, Mojave River Academy National Trails with school sites in Colton and Beaumont, Mojave River Academy Gold Canyon with school sites in Desert Hot Springs and Fontana, Mojave River Academy Rockview Park with school sites in Desert Hot Springs and Hesperia and Mojave River Academy Marble City with school sites in Desert Hot Springs and Phelan.

The closure of any school site within OGSD due to COVID-19 contamination will be made in coordination with the San Bernardino County Department of Public Health or appropriate county DPH.

The school district will consult with the local department of public health throughout the school site reopening process.

District

OGSD will follow California Department of Health mandates for district operation and closure.

Communication

OGSD is committed to protecting the privacy of all individuals and will determine communication of COVID-19 information based on the type of exposure or confirmed cases identified. The OGSD Director of Health Services will work as the liaison for reporting to the local department of public health. The Director of Health Services will oversee all contact tracing and train appropriate district and school site staff assigned to conduct the interviews. Any and all medical information of individuals is private and personal and as such should be treated with the utmost confidentiality. Any information of this nature should not be shared with anyone not specifically designated with a need to know for the safety and security of the school district.

Staff should refrain from communicating with the media regarding COVID-19. All press inquiries should be referred to the Public Information Officer for official comment.

Staff, parents and students should report all COVID-19 incidents to their supervisor or school as appropriate. OGSD will take reported information and determine exposure risks based on the criteria provided by the California Department of Public Health. OGSD will notify possible close contacts and exposure with guidance for next steps. OGSD will contact the local department of public health regarding all confirmed cases.

Training

In an effort to ensure that all personnel are adhering to the necessary precautions to promote a healthy and safe school environment, the Director of Health Services will oversee staff training on COVID-19 site protocol, as outlined in this plan. Site administrators and department heads will be trained according to this plan and then train their site and department staff.

Staff

All staff will complete all annually assigned Target Solutions safety assignments including COVID-19 training modules:

- Coronavirus 101 - What you need to know.
- Coronavirus 105 - Cleaning and Disinfecting your workplace.
- California Integrated Pest Management - per California Safe Schools requirement.
- Teachers will use COVID-19 protocol training to educate students on hygiene procedures, proper PPE, and age appropriate COVID-19 materials.

Students

A letter to parents/guardians outlining COVID-19 symptoms, precautions to lower exposure, and school protocols created by the Director of Health Services will be disseminated to individual school sites.

Educational Operations

OGSD is committed to providing a quality educational experience for all students and families that meets guidelines and expectations of the California Department of Education and all current legislation. OGSD continues to respond with options for instructional programs so that students and families can choose what they believe to be the best option for the individual student.

Instructional Model Options

OGSD shall provide a variety of instructional models based on family choice and enrollment capacity. These models are designed to meet student learning needs on a daily basis as determined by the family. Implementation of each model will be offered according as allowed by current state and local health orders. OGSD's instructional model options were developed to align to Education Code 43503.

5-Day a Week Traditional Learning Model (OG & RP)

The Traditional Model is designed for students seeking to attend school five days a week. Monday-Thursday will be a full day, 8:30am-3:30pm. Friday will be a minimum day 8:30am-1:30pm. These students will attend class in a very similar fashion to pre-COVID school years. Face coverings, hand hygiene, and social distancing guidelines must be followed by staff and students. All courses and learning activities will be offered in accordance with current state and local health orders.

Independent Study (MRA & RP)

Students will meet in person with their teacher, one-on-one, at least once a week, with additional in person and virtual contacts as determined by grade level. Students will be assigned additional support as needed or requested which can include tutoring, additional meetings with their teacher, mathematics support, and counselor support. This program will utilize online, textbook, and workbook learning platforms. Students will be offered printed materials as needed and be issued Chromebooks. Face coverings, hand hygiene, and social distancing guidelines must be followed by staff and students.

Services for Special Populations

Unduplicated Students

Ensuring quality education for our highest need students is a top priority for Oro Grande Elementary School District. The following modifications and supports will be put in place to ensure these students receive additional supports in all content areas.

English Learners

All EL students will have curriculum modifications to meet their language acquisition needs. Teachers will receive extensive training in the ELD frameworks along with professional development in instructional strategies to support students based on their students' language levels.

The school will provide support for families with translation and support in primary languages. DELAC meetings will continue to be held to support and provide information for all parents of English Language Learners whether virtual or in-person depending upon phase. Instructional Support Teachers and Academic Coordinators will support teachers with instructional practices and curriculum modifications. Supporting the ideology of the new California Road Map for English Learners will ensure that teachers and staff continue to support EL students and understand the asset based approach of EL education. Teachers will record and monitor language acquisition progress through a digital portfolio. All supports will continue to ensure that students are working towards reclassification.

Foster Youth

Social/Emotional support will be provided by school counselors and district staff. The Oro Grande Elementary School District will work to provide individual support for the needs of foster youth. These services will include academic support, resources for financial support, basic needs and post high school planning. Wellness information will be provided to families through school sites and district staff. All foster youth will have access to one to one technology provided (device and mobile wi-fi hotspot). Oro Grande employees will continue to work with foster families and social services to meet the individual needs of foster youth. Nutritional resources will continue to be provided by the school district.

Low Income Students/McKinney-Vento

Oro Grande School District educates approximately 82% low income students and the needs of this population continue to be a priority for the school district. The district will continue to provide one to one technology to all low income students as needed (device and mobile wi-fi hotspot). Students will also receive classroom supplies (paper, pencils, crayons) that will help them complete any necessary assignments. Social/Emotional support provided by school counselors and district staff and wellness information provided to families through social sites and district staff. Students have access to transportation that ensures daily attendance for in person learning. Project Coordinators work to connect community resources to students and families. These resources include health services and community financial resources. Nutritional resources will continue to be provided by the school district.

Special Education

OGSD will provide support for the following Special Education and related services: 1) Specialized Academics Instruction: 2) Speech and Language Therapy: 3) Educationally Related Mental Health: 4) Assistive Technology: 5) Occupational and Physical Therapy: 6) Hard of Hearing: 7) and Visual Impairment. The Individuals with Disabilities Education Act (IDEA) outlines the kinds of services and supports children with disabilities may be eligible to receive. Throughout the phases of implementation, services will be determined by the Individualized Education Program (IEP) team.

Transportation

When utilizing school transportation:

- Students will use hand sanitizer (provided) when boarding and exiting the bus.
- Drivers and students must wear face coverings at all times on the bus.
- Windows will be opened to allow ventilation of fresh air.

- Buses will be disinfected between secondary and elementary school runs in high-touch areas using the Lemon Quat or Purtabs disinfecting system discussed in prior sections of the document.
- Students will be grouped with family members.
- While at the Bus Stop, students are encouraged to follow the 6 ft social distancing guidelines when boarding the bus. We encourage students to wait in their cars until the bus arrives at their designated bus stop.
- Arrival to School:
 - Elementary students will be escorted to and from the buses at the beginning and end of the day.
 - Secondary students will go directly to their assigned classroom (at the beginning of the day) and bus (at the end of the day). No loitering will be allowed.
 - Buses will drop-off and pick-up at designated areas around the campus to reduce crowding.

Private transportation is encouraged whenever possible to reduce exposure.

At the elementary school, all students should be picked up or dropped off at Parent Pick Up, along the south side of the elementary school campus off of Portland Street. Students will not be released to the front of the school, in front of the attendance office, or in the bus drop off/pick up area either before or after school. Students who reside in the immediate local community and who walk to school will enter and exit campus through the walker's gate, which is located on State Street.

At the secondary school, all students arrive by either bus, drop off, or personal transportation. Students that are verified and cleared to come to school in their own vehicles use one of two areas: the parking lot designated for them which is on the east side of campus near the football stadium. The second parking lot is located in the area in between the high school campus and the district office.

Students that ride on the bus will be dropped off in front of the secondary campus. As the students exit, they will proceed immediately to their respective campus. There will be staff to assist and ensure that the students are proceeding to their destinations safely. All buses will follow this format as they arrive. Vehicles that are dropping students off will follow the traffic signs to lead them around to the lane in front of the gym where the students exit vehicles and proceed to their respective campuses. There will be staff in this area to supervise and guide students to their respective location.

Food Service

OGSD serves breakfast and lunch to ALL District students at no cost, regardless of income, through the Community Eligibility Provision (CEP) of the National School Lunch and School Breakfast Program. Students who wish to bring their own lunch may do so.

Meal Service Model:

- Breakfast each day
- Staff and students will wash and sanitize their hands following CDPH guidance.
- Students will eat meals in the cafeteria or designated area.
- Sharing of food will not be permitted
- Upon completion of the meal period, students will dispose of their trash in designated trash cans.
- The Teacher and students will wash and sanitize their hands following proper hand hygiene.

- Support staff will clean and sanitize/disinfect eating surfaces with disinfectant wipes or lemon quat provided by maintenance staff designated for disinfection. All chemicals will be kept out of reach of children and stored properly

OGSD staff will:

- Wear appropriate PPE when serving students
- Wash and sanitize their hands prior to and after handling food
- Maintain social distancing during meal preparation and distribution, as feasible
- Clean and sanitize all food service equipment and food service areas before and after use

OGSD students will:

- Wash and sanitize hands prior to and after eating meals
- Maintain social distancing while consuming meals when possible
- Sharing of food will not be permitted

Technology

Students will be assigned a device during the first weeks of the school year. Devices will be assigned to each individual student to be used in class, at home for assignments, or at home for independent study. Mobile Wi-Fi hotspots will be provided to families in need. Parents and students will be required to sign the Oro Grande School District Acceptable Use Policy prior to receiving a device.

OGSD students will:

- Abide by all technology usage guidelines as outlined in the Acceptable Usage Policy (AUP) signed at the start of each school year
- Have one device checked out to each student at the beginning of the school year. Each student will keep that device with them for the remainder of the year to minimize cross contamination.

Device Usage and Care

- Clean using a damp, soft rag prior to disinfection.
- Isopropyl alcohol is recommended for disinfection.
- Use alcohol solutions with at least 70% alcohol.
- Absorb some isopropyl alcohol on a lint-free soft cloth.
 - Squeeze out excess liquid.
- Gently wipe the keyboard surface, ensuring no liquid drips on or between the keys.
 - Allow to dry.
- It is safe to use wipes designed for home/office use. Please check that they do not contain BLEACH. Some medical grade wipes could cause damage or discoloration.
- Only clean the screen with a lint free cloth (Do not use any paper towels, Kleenex or liquid on the screen.)

Families in need of device support will let their teacher know as soon as possible so the device can be serviced or replaced if needed. Teachers in need of device support will submit a support ticket to the IT department. Damaged or lost devices will need to be replaced by the IT department and the cost may be the responsibility of the families.

Athletics

Upon the return to in-person learning, we will begin the implementation of protocols that strictly adhere to guidance from the Center for Disease Control and San Bernardino County Department of Public Health. These guidelines will provide procedures for safe practices, athletic contests, transportation, and spectators. We will continue to monitor these recommendations and protocols closely to ensure that they reflect the most up-to-date guidance. The board approved protocols plan will be shared as we move closer to the projected start dates.

Athletes are required to submit sports clearance. Schools may consider implementing screening tests for participants who are not fully vaccinated in school athletics as recommended by CDC and CDPH. Face coverings will be required while observing indoor sports. Athletes will be required to wear face covering while not participating in active play.

The Athletic Director will continue to provide updates to student-athletes and their families as the district and school site continue to receive direction and guidance as it pertains to athletics.

Activities

Guidance from Centers of Disease Control and Prevention and California Department of Public Health guidelines will be followed when planning all ceremonies, dances, assemblies, rallies, club meetings or activities, and field trip. Any socially distanced formats will begin to be incorporated once state or local orders are revised or removed.

Schools may consider implementing screening tests for participants who are not fully vaccinated in extracurricular activities.

Attendance

Based on Education Code XXX instructional minutes are dictated by grade level for both the day and the year.

Students enrolled in Traditional Seat-time programs attendance is compulsory based on daily minutes of active participation in learning activities over 180 school days with students and the following instructional minutes per grade level/span:

- Kindergarten 36,000
- Grades 1–3 50,400
- Grades 4–8 54,000
- Grades 9–12 64,800

For students enrolled in the Independent Study program, attendance requirements have been modified by Senate Bill 130. Attendance will be entered by teachers for each designated learning period. Each student will have a Work Summary Report and a Learning Period Log submitted by teachers to verify both daily student engagement and time-value for completed assignments.

State Assessments

OGSD will implement all required state assessments. Support will be offered as outlined in the California Department of Education's Accommodation and Modification Matrix. Some assessments may need to be given in person and will require students to come to campus in a scheduled, socially-distanced format. More information will be disseminated as more information is provided by state and local agencies.

Services for Social-Emotional Health

The Social-Emotional Health of students and staff will continue to be a priority for OGSD. All students will have access to School Counselors for academic advisement, specific small-group counseling, and individual counseling that will be conducted via online platforms. The District's adopted social-emotional curriculum, *Lions Quest*, will be a component instruction in every phase and in every learning option. Students, families, and staff needing additional services beyond the scope of school-based offerings have access to a free, online mental health concierge service to get the services needed. Additionally, families can access the Student Assistance Program (SAP) through the San Bernardino County Department of Behavioral Health for essential mental health services.

Monitoring Student Progress

Assignments, Homework, & Progress: For grades 6-12, families can monitor student progress via AERIES Parent Portal for seat-time and School Pathways Parent Portal for independent study. Teachers update assignments weekly. Teachers and Counselors will monitor student attendance and academic progress, conducting one-on-one meetings, parent-teacher conferences, and family outreach as needed. TK-5 grade students' progress will be monitored by the teacher as they report online daily with their teacher. Teachers at all levels also utilize Google Classroom to communicate with students and families. In addition to assignments pushed out via Google Classroom, the teacher will be able to monitor students progress and independent work through our Core Curriculum digital platforms.

Grades: For grades 6-12 overall letter grades (A-F) will be issued at the end of each quarter and semester. Grades on individual assignments will be determined by the teacher as appropriate for the type of assignment. For grades TK-5 overall number grades (1-4) will be issued at the end of each quarter and semester. Grades on individual assignments will be determined by the teacher as appropriate for the type of assignment.

Expectations for Teachers & Support Staff

All OG, RP, & MRA teachers will report to their designated work location on their respective Back to School days, followed by the start of the school year contact with students. All educational support personnel including District Psychologists, Speech and Language Pathologists, Instructional Coordinators, Teachers on Assignment, Instructional Support Teachers, and Assistants/Paraprofessionals are expected to report to their respective offices and/or sites as contracted.

Appendices

A - Employee Daily Self Screening Guide



Oro Grande School District

Heather Griggs, Ed.D.
Superintendent

Employee Daily Self Screening Guide

In an effort to keep our campuses and workplaces safe from exposure to COVID-19, the Oro Grande School District requests that all employees conduct a daily self screening prior to coming to work. Please ask yourself the following questions outlined below. If you answer “Yes” to any of these questions please contact the Human Resources department and, if necessary, your physician.

1. Do you have any of these Covid-19 symptoms?
 - Persistent dry cough
 - Persistent shortness of breath
 - Fever of 100.4 degrees or higher (flushed, red cheeks, lethargic, chills)
 - Overall body aches, Fatigue
 - Congestion/runny nose
 - Nausea or Vomiting
 - Diarrhea
 - Loss of Taste or Smell
 - Any other significant cold-like/flu-like symptoms

2. Are you feeling ill?

3. In the last two weeks, did you care for or have close contact (A close contact is defined as a person who is less than 6 feet from a confirmed positive individual for greater than 15 minutes) with someone diagnosed with COVID-19?

Oro Grande School District Employees are encouraged to self monitor throughout each day. Should you experience any symptoms, we ask that you immediately isolate yourself from others, notify your supervisor and contact your physician for further direction.

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B - Student Daily Self Screening Guide



Oro Grande School District

Heather Griggs, Ed.D.
Superintendent

Student Daily Self Screening Guide

In an effort to keep our campuses safe for learning and reduce the risk of exposure to COVID-19, the Oro Grande School District requests that all parents conduct a daily COVID 19 health screening of their student(s) prior to sending/bringing them to school. Please ask your student(s) the following questions outlined below. If the answer to any question is “Yes” please keep your student home, notify the school administration and contact your physician.

1. Do you have any of these Covid-19 symptoms?
 - Persistent dry cough
 - Persistent shortness of breath
 - Fever of 100.4 degrees or higher (flushed, red cheeks, lethargic, chills)
 - Overall body aches, Fatigue
 - Congestion/runny nose
 - Nausea or Vomiting
 - Diarrhea
 - Loss of Taste or Smell
 - Any other significant cold-like/flu-like symptoms

2. Is the student feeling ill?

3. In the last two weeks, did your student care for or have close contact (A close contact is defined as a person who is less than 6 feet from a confirmed positive individual for greater than 15 minutes) with someone diagnosed with COVID-19?

Oro Grande School District encourages students to self monitor throughout each day. Should your student experience any symptoms, we ask that you direct them to notify their teacher immediately so that they may be isolated from others. Administration will be advised regarding the status of the student. Parents will be contacted to pick up their student and contact their physician for further direction. A note from the student’s physician will be required to return to school.

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C - Visitor Self Screening Questionnaire



Oro Grande School District

Heather Griggs, Ed.D.
Superintendent

Visitor Self Screening Questionnaire

In an effort to keep our campuses safe for learning and reduce the risk of exposure to COVID-19, the Oro Grande School District requests that all parents conduct a daily COVID-19 health screening of their student(s) prior to sending/bringing them to school. Please ask yourself the following questions outlined below. If the answer to any question is “Yes” you will not be allowed access to any OGSD facility and we recommend you contact your physician.

1. Have you tested positive for COVID-19 in the past 10 days?
2. Do you have any of these COVID-19 symptoms?
 - Persistent dry cough
 - Persistent shortness of breath
 - Fever of 100.4 degrees or higher (flushed, red cheeks, lethargic, chills)
 - Overall body aches, Fatigue
 - Congestion/runny nose
 - Nausea or Vomiting
 - Diarrhea
 - Loss of Taste or Smell
 - Any other significant cold-like/flu-like symptoms
3. Do you feel ill?
4. In the last two weeks, did you care for or have close contact (A close contact is defined as a person who is less than 6 feet from a confirmed positive individual for greater than 15 minutes) with someone diagnosed with COVID-19?

Oro Grande School District encourages visitors to self monitor throughout their visit. Should you experience any symptoms while on site, we ask that you immediately isolate yourself from others, as you exit the site and contact your physician for further direction.

**Visitors who require access to the site beyond the reception area and/or will be on site longer than 15 minutes will be subject to temperature screening.

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