

**Oro Grande School District
Riverside Preparatory School**

Parent Portal – Connecting Parents to School Information

Welcome to the Parent Portal, your connection to grades, attendance, and homework information. To create a student or parent account, please follow the instructions below. If you have trouble creating an account or accessing information, please contact Student Services at (760) 243-5884 ext 403 or 109 or via email at lisa_garza@riversideprep.net or laurie_faylor@orogrande.org.

What you will need:

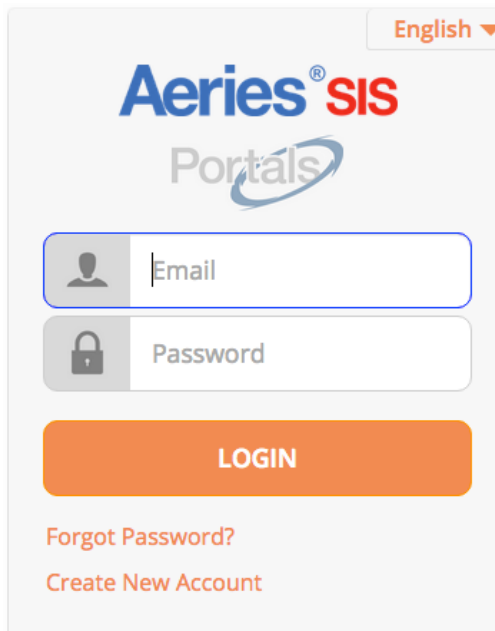
- Internet-connected computer (Windows only)
- Microsoft Explorer 5.0 or newer
- Primary telephone number, with area code
- Student permanent ID number
- Verification code

Create Your Account

To Begin: Go to the Parent Portal web site:

<https://www.accessmystudent.com/orogrande/LoginParent.aspx>

You will see a screen with information about the Parent Portal. Use the button near the top of the screen to advance to the log on screen, as shown below.



English ▼

Aeries[®] SIS
Portals

Email

Password

LOGIN

[Forgot Password?](#)

[Create New Account](#)

Step 1: Select Account Type
Click on Parent then click next.

Step 2: Enter e-mail address and select a password

Oro Grande School District Riverside Preparatory School

Enter your e-mail address twice for verification.

Think of a password that's secure and hard to guess. Enter it in Choose Password and Retype Password. You will use this password to access your account.



The screenshot shows a web form titled "Step 2 Account Information". At the top, there are two buttons: "<< Previous" and "Next >>". Below the title bar, there are four input fields: "Email Address:" with the value "youremailaddress@server.com", "Verify Email Address:" with the same value, "Choose Password:" with seven dots, and "Retype Password:" with seven dots.

Step 3: Respond to the e-mail message from the Parent Portal

When you click Next in Step 2 above, a message will be sent to your e-mail. Open your e-mail program, open the message from the Parent Portal, and follow the instructions. If you do not get an e-mail message, please repeat Step 2 and check the spelling of your e-mail address carefully.

Step 4: Enter student verification information

Note: If your e-mail address is already in our database, this step happens automatically, and you can follow the screen prompts to finish the account set up process.

If your email address is not in our database, you will need the student permanent ID number (from the letter), your home telephone number with area code, and the verification code (from the letter). Enter the information and click next.



The screenshot shows a web form titled "Step 4 Student Verification". At the top, there is a "Next >>" button. Below the title bar, there is a heading "Please Enter The Following Information About Your Student". There are three input fields: "Student Permanent ID Number:", "Student Home Telephone Number:", and "Verification Code:".

Step 5: Connect your e-mail account to the student's contact information

Our database stores all of a student's emergency contact people as separate records. This step connects your e-mail address to the right person in that set of records.

To Finish: Go to the Parent Portal log on screen

Enter the address <https://www.accessmystudent.com/oro grande/LoginParent.aspx> into Explorer. You will see the log on screen again, but instead of clicking on Create New Account, use the e-mail address you used to create your account, plus the password you created, to access student information.

**Oro Grande School District
Riverside Preparatory School**

When you are finished using ABI Parent Link, please log out and close Explorer. If you wish to continue using the Internet, re-launch Explorer.